Minutes of the

Ray Township Public Library

Regular Board Meeting January 18th, 2021 Zoom Meeting ID 71049725622

Ray Township Public Library Board Chairperson Theresa Goike called the meeting to order at 6:44pm.

PRESENT: Jim Jerse, Vice Chairperson via Zoom

Theresa Goike, Chairperson

Elli Minert, Secretary

Wayne Conner, Member

Christy DeMeulenaere, Director

Marla Stabile, Member

ABSENT: Heather Phipps, Treasurer

ALSO PRESENT: N/A

APPROVAL OF AGENDA

MOTION by Minert supported by Jerse to approve the agenda as presented.

AYES: ALL NAYES: NONE

ABSENT: Wayne Conner, Member; Heather Phipps, Treasurer

MOTION: Carried.

APPROVAL OF THE DECEMBER 21ST, 2020 BOARD MEETING MINUTES

MOTION by Jerse supported by Minert to approve the December 21st, 2020 Board Meeting minutes as presented.

AYES: ALL NAYES: NONE

ABSENT: Wayne Conner, Member; Heather Phipps, Treasurer

MOTION: Carried.

REPORTS

Bills List- DeMeulenaere stated that there was not a PNC Credit Card statement and that two statements should appear on next month's list. The list also included 3 payroll periods, Ebook expenses and the yearly staff users expense to the Suburban Library Cooperative. The bills totaled \$11,246.88.

APPROVAL OF THE January 14th 2021 BILLS LIST

MOTION by Jerse supported by Minert to approve the January 14th, 2021 Bills List for \$11,246.88 as presented.

AYES: ALL NAYES: NONE

ABSENT: Wayne Conner, Member; Heather Phipps, Treasurer

MOTION: Carried.

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BUDGET TO ACTUAL REPORT

Goike reviewed the budget to actual. Goike stated the Library received \$9,782.54 in Tax Revenue. Total revenue for the month was \$9,838.36. Total expenditures for the month included wages, Computer Tech Expenses and utilities for a total of \$6,331.50.

MOTION by Jerse supported by Minert to receive and file the budget to actual report.

AYES: ALL NAYES: NONE

ABSENT: Wayne Conner, Member; Heather Phipps, Treasurer

MOTION: Carried.

Director

DeMeulenaere reviewed the monthly report with the Board. DeMeulenaere stated that State Aid has been filed, the YA Books have all been relabeled, a new Instagram account has been set up for the Library and the Library had a nice article in the Record for receiving the grant for Libraries Transforming Communities. DeMeulenaere stated that within the next month, Library Staff evaluations and The State of the Library will be worked on. Conversation was also had about the Pest Control Company and Contract. New Haven Schools have been entered into the system for the Virtual Library Card program which increased the patron count to 1419.

Friends of the Ray Township Library and Historical Society

Goike stated the group had a conference call about the Historical Society being added to the Library sign. Conversation amongst the Board of different suggestions on how the sign could possibly change. The Board suggested Historical Society Archives.

Wayne Conner joined the meeting at 7:10pm

Committees

Policies - Nothing to report

Personnel: Will need to meet.

Budget - Will need to meet.

UNFINISHED BUSINESS

Covid-19 and the Library

DeMeulenaere stated that patrons are appreciative that we are open to the public and that we are still offering computer usage and capacity is still limited .

NEW BUSINESS

Electing Board Officers

MOTION by Jerse supported Conner to nominate Theresa Goike as Chairperson.

AYES: ALL NAYES: NONE

ABSENT: Heather Phipps, Treasurer

MOTION: Carried.

MOTION by Minert supported by Conner to nominate Jim Jerse as Vice Chairperson.

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AYES:	ALL
NAYES:	NONE
ABSENT:	Heather Phipps, Treasurer
MOTION:	Carried.
MOTION by Jers	e supported Conner to nominate Elli Minert as Secretary.
AYES:	ALL
NAYES:	NONE
ABSENT:	Heather Phipps, Treasurer
MOTION:	Carried.
MOTION by Jers	e supported Conner to nominate Heather Phipps as Treasurer.
AYES:	ALL
NAYES:	NONE
ABSENT:	Heather Phipps, Treasurer
MOTION:	Carried.
Conversation was	2.8 Meeting with the Township is had amongst the Board about obtaining a separate EIN Number from the Township. Any questions has for the Township should be directed to Goike by February 12th, 2021. A committee meeting with a Township.
ITEMS FOR FEB	
	al Budget from Finance Committee
-	Library Budget for March
Annual Performar	nce review of Director
PUBLIC COMME None	NTS/CORRESPONDENCE:
ADJOURNMENT MOTION by Con	ner supported by Jerse to adjourn the meeting at 7:35pm
AYES:	ALL
NAYES:	NONE
ABSENT:	Heather Phipps, Treasurer
MOTION:	Carried.
Respectfully subr	nitted by:
Christy DeMeuler	naere, Director
Approved by:	

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Elli Minert, Secretary	_		
Theresa Goike, Chairperson			